

# Christina Hicks

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## PROFILE

**Effective and positive team player** ready to contribute effective creative solutions as well as technical ability.

**Effective listener, great communicator and fast learner** ready for a challenge.

**Productive and self motivated**, works well with deadlines and under pressure.

**Detail oriented** and appreciates constructive criticism.

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## EDUCATION

### **Bachelor of Arts - Graphic Design**

University of Central Oklahoma

Expected Graduation - December, 2010

### **Bachelor of Arts - History, Museum Studies**

University of Central Oklahoma

Graduated May, 2002

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## TECHNICAL SKILLS

**Adobe Illustrator**

**Adobe Photoshop**

**Adobe InDesign**

**Mac and PC platforms**

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## EXPERIENCE

### **Oklahoma City Museum of Art**

June 2002 - Present

- **As interim Registrar**, duties include: arrange shipping and insurance for works of art on loan and permanent collection, manage permanent collection, maintain and create records, work with board of directors on new acquisitions to the collection, assist curators and director with arrangement of special exhibitions.
- **As preparator**, duties include: mat and frame works of art, construct and install/deinstall traveling exhibitions and permanent collection exhibitions, format and produce vinyl didactics and object labels for galleries and throughout Museum.
- **Assist marketing department** with the creation of materials such as advertisements for local publications, website graphics, education department promotional pieces, annual fund brochure campaign and other various print materials.

PORTFOLIO AND  
REFERENCES AVAILABLE